

## **Terms, conditions and privacy policy for Sustainable Gambling academy**

### **1. Terms and conditions for booking**

It is easiest to book our education on our website. The course booking form can be found under contacts. You can also book by sending an email to [info@sustainablegamblingacademy.com](mailto:info@sustainablegamblingacademy.com).

At the time of booking, a deposit by 10% is charged. If the booking is made 30 days or less prior to the start of the education the entire fee will be charged.

#### **Confirmation**

When you book the education you will receive an e-mail with the confirmation. Two weeks before the education, we will send out a reminder with time, map and directions, hotel information and other details.

#### **Cancelling-policy**

The participant's booked place in the education can be transferred to another person in the same organisation by agreement with Sustainable Gambling Academy.

If cancellation of the education takes place earlier than 4 weeks before the start, no fee will be charged. If canceled 4 - 2 weeks before the start, 50% of the fee will be charged. If canceled 2 - 0 weeks before the start, 100% of the fee will be charged.

If you are unable to attend the education near the start we charge you, but you are welcome to take the education at a later date, subject to availability without additional cost. You have the option to rebook one time.

#### **Education costs**

The cost includes course material, lunch, breakfast, afternoon refreshments and dinner the first evening in every session. The education cost is billed about two weeks before the first education session. Enter billing address in connection with your course booking. All prices are without VAT.

#### **Locations**

The education is a residential course. See booking confirmation where it will be held. We always offer affordable prices for overnight stays in collaboration with the conference center, as well as how to find the education by train, plane or car.

#### **Reservation**

We reserve the right to change, education dates and cancel planned courses.

### **2. PRIVACY POLICY**

Sustainable Gambling Academy needs to collect personal data to administer and communicate with the participants. Sustainable Gambling Academy collects, uses and discloses only information reasonably required to deliver the education. By submitting any personal information you indicate your acceptance of our Privacy Policy.