



SHIPPING GUIDELINES

DHL Trade Fairs & Events UK Limited has been appointed as the official logistics contractor for the 5th World Psoriasis & PAC Conference 28-30 June 2018 Waterfront Stockholm Sweden and as such is the only company providing handling, storage and customs clearance for this event at the venue.

Below you will find information on the services we offer and guidance as how to dispatch shipments to the event.

We are offering competitive freight solutions to and from the venue leaving all services and controls in one safe hand and our own team will be on site at venue throughout the event.

We will send you a detailed charges proposal prior to pick up so that you can make informed decision about your shipment and can budget with all costs correctly.

The Waterfront is in a traffic restricted area for large trucks and we need to tranship via our local warehouse and deliver to venue with smaller vehicles.

1. ESSENTIAL DATES

SET UP	26 June 08:00 to 20:00 hours 27 June 07:30 to 15:00 hours
OPENING HOURS	28 – 30 June 2018
DISMANTLING	30 June 2018 18:00 – 20:00 hours

2. PRE-ADVISE / ORDER FORM

DEADLINE ORDER FORM	28 May 2018
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ALL PRE-ADVISES WITH ALL DETAILS MUST BE SENT PER EMAIL TO:

DHL Trade Fairs & Events (UK) Limited
United Kingdom

ATTN: Mr. Simon Latchford

E-Mail : simon@dhl-exh.com

If you dispatch your shipment without pre-advice to us then this may occur delays.



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3. TRANSPORT-INSTRUCTIONS

3.1 AIRFREIGHT

CONSIGNEE AIRWAYBILL (AWB)

DHL Global Forwarding
c/o DHL Trade Fairs & Events (UK) Ltd
Box 25 S-19045 Stockholm Arlanda
Sweden

IFPA 2018 Waterfront Stockholm Exhibitors Name: Booth No:

AIRPORT OF DESTINATION	Arlanda Stockholm
DEADLINE	19 June 2018

ALL SHIPMENTS MUST BE SENT "FREIGHT PREPAID"

3.2 ROAD FREIGHT

We can offer you road transport services by ROAD, Express or Air Freight to and from the venue in Sweden.

Neither the venue nor the organiser will accept express courier shipments on your behalf and they should be routed via our local receiving warehouse (see below for address).

Due to the traffic restrictions at venue all road shipments should be addressed to our warehouse in Stockholm.

The address is as follows:

Stockholmsmassan
Godsmottagningen
Parkeringsvaegen 10
SE-12530 Aelvsjoe
Sweden

IFPA 2018 Valencia Exhibitors Name: Booth No:

3.3 CUSTOMS CLEARANCE

We can arrange customs clearance on permanent and temporary import with commercial invoice into Spain. Please send us your commercial invoice by email prior to dispatch so that we can check all documents.

We strongly recommend use of Carnet ATA for temporary import.



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4. ON-SITE HANDLING TARIFF

SEE ATTACHMENT

There are no credit facilities available and payment of all our charges must be made prior to the start of the exhibition. Payments can be made by either bank-transfer or MasterCard/VISA.

5. INSURANCE & LIABILITY

We operate exclusively in accordance with the latest version of the British International Freight Association General Terms and Conditions of Trading.

These limit the legal liability for damage to goods in certain circumstances whilst in the care of a forwarder.

The forwarders custody liability ends with the delivery of the consignment to the exhibitor's stand even if the exhibitor or his representative is not present.

YOUR LOGISTICS PARTNERS FOR IFPA 2018

DHL Trade Fairs & Events (UK) Limited
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NEC Birmingham B40 1 PJ
United Kingdom

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E-Mail : simon@dhl-exh.com

Contact : Simon Latchford

We wish your company every success at IFPA 2018.



www.dhl-exh.com